## ST MARY'S R.C. PRIMARY &NURSERY SCHOOL

Headteacher Mrs. S. Bollado



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Dear Parent/Carer,

Thursday, 1<sup>st</sup> December 2022

Ensuring that children receive a full-time education is a legal requirement for parents. We want St Mary's children to be happy and successful. Success at school and high achievement have a direct link to good attendance.

The school doors are open from 8.40 a.m. to 8.45 a.m. Anyone arriving after this time is marked as late. Any late marks after 9.00 a.m. are unauthorised, which will affect your child's attendance.

If your child is ill, you must contact school to advise of the reason for absence. We ask that all medical appointments, where possible, are made outside of school hours. Please provide school with a copy of any appointment letter and be aware that we may request evidence for medical absences.

## **Duty of Care**

We have a duty of care, shared with the Local Authority, to challenge poor attendance. Where attendance levels are low and where there are invalid reasons (judged by the Education Welfare Service, not the parent) for a pupil's frequent absence or where parents condone absence (e.g. by taking children out of school on unauthorised holidays) then parents render themselves liable to a fine of <u>£60 per pupil per parent</u>.

Of course, no one wants this to happen but we need to be very clear about the issue. We hope that these notes will help you to have a clear understanding about the School's expectations in this matter.

Yours Sincerely,

Mrs S Bollado

Headteacher



DIOCESE OF SALFORD AND METROPOLITAN BOROUGH OF ROCHDALE EDUCATION COMMITTEE



are not spent at school\*

\*So there's plenty

of time for shopping,

holidays and appointments!

- Have better career prospects
- Learn how to look after themselves and be healthy
- Grow in confidence
- Keep up with work and homework
- Make new friends