



Wednesday, 20<sup>th</sup> September 2023

Dear Parents & Carers

I am writing to inform you of two vacancies for the role of parent governor on our governing board.

### **The role of the governing board**

The school's governing board is responsible for providing confident and strategic leadership, and creating robust accountability, oversight and assurance for the school's educational and financial performance.

The board is passionate about education and committed to continuous school improvement to ensure the best possible outcomes for our pupils.

### **The role of a parent governor**

As a parent governor, you will work with the board to make sure it effectively carries out the duties referred to above. You will also play a vital role in bringing a **parental perspective** to the governing board, but you're not there to speak 'on behalf' of the parent body.

To be a parent governor you should have:

- A strong commitment to the role and to improving outcomes for children
- Good inter-personal skills, curiosity, and a willingness to learn and develop new skills

### **Expectations of governors**

Candidates must understand that the following is expected of them in their role as parent governor:

- Attendance at meetings
- Maintaining confidentiality at all times
- Commitment to governor training
- Visiting the school
- Their term of office

### **How to apply**

If you are interested in applying for the role, please complete the candidate form attached to this letter and return to the school office or [office@st-mrc.co.uk](mailto:office@st-mrc.co.uk) by 3<sup>rd</sup> October 2023. If we receive more applications than there are vacancies, a secret ballot will be carried out. We will inform you closer to the time if we have to do this.

Please include along with your name and address a brief statement outlining what you feel you can offer as a parent governor at St. Mary's.

If you have any queries about this process, or would like to find out more about the role, please contact Mrs Bollado.

Yours sincerely,



**Mrs S Bollado**  
**Headteacher**



**DIOCESE OF SALFORD AND  
METROPOLITAN BOROUGH OF ROCHDALE  
EDUCATION COMMITTEE**