



ST.MARY'S RC
PRIMARY SCHOOL

WE PRAY, PLAY & RESPECT ALL

FIRST AID POLICY

Overview

From time to time children, staff or visitors may become injured or unwell and require first aid. The school will provide appropriate first aid arrangements, trained personnel and equipment, and will seek medical or emergency assistance when necessary.

Intent

- To provide safe and appropriate first aid for children and adults.
- To ensure sufficient appropriately trained first aid personnel are available in accordance with the school's first aid needs assessment.
- To meet the current EYFS statutory requirements for paediatric first aid, including provision for outings.
- To ensure staff know how to obtain first aid and summon emergency assistance.
- To ensure appropriate first aid equipment is available on site and for off-site activities.
- To keep parents/carers appropriately informed when their child receives first aid.
- To ensure suspected anaphylaxis is treated as a medical emergency in accordance with the school's Allergy Safety Policy and the pupil's emergency arrangements.

Implementation

- Qualified medical or emergency assistance will be sought promptly where an injury or illness is more than minor, or whenever staff are in doubt about the appropriate response.
- Where an incident occurs on an educational visit or off-site activity, the visit leader will ensure the pupil's immediate needs are addressed and notify the school as soon as practicable.
- Appropriately trained first aid personnel and suitable first aid equipment will be available in accordance with the school's assessed needs. Portable first aid kits will be available for off-site activities.
- First aid training will be kept up to date and staff will be encouraged to undertake appropriate training.
- Parents/carers will be contacted promptly where medical assessment or treatment is required. The school's normal accident notification arrangements will be followed.
- Details of accidents/injuries and first aid treatment will be recorded using the school's accident reporting arrangements. EYFS incidents will also be recorded in accordance with current EYFS requirements and school procedures.
- Accidents, injuries, diseases or dangerous occurrences will be reported under RIDDOR where the statutory reporting criteria are met.
- When dealing with blood or bodily fluids, staff will use appropriate PPE and dispose of contaminated materials hygienically, in accordance with school procedures and relevant risk assessments.

Anaphylaxis

Suspected anaphylaxis is a medical emergency. Staff will follow the pupil's Individual Healthcare Plan or emergency allergy plan where available, administer an adrenaline auto-injector where appropriate and in accordance with training, and call 999. Detailed allergy prevention, training, adrenaline auto-injector and emergency arrangements are set out in the school's Allergy Safety Policy.

Review

This policy remains scheduled for review in March 2029, or earlier if legislation, guidance or school arrangements change.

Revised and adopted by the Governing Body

Date: September 2026

Review Date: September 2029